

Minutes
Saleway Parish Council

Held at Himbleton Parish Hall
On July 18th 2018, at 7:30pm

Present: Cllr. Rendle (Chair), Cllr. Jenkins, Cllr. Rothero, Cllr. Keel, Cllr. Clamp, Cllr. Knight.

**In Attendance: Clerk, District Cllr. Rowley, County Cllr. Miller
8 members of public**

1. **Apologies for absence:** Cllr. Boaz

2. **Declarations of Interest:** Register of Interests: Councillors were reminded of the need to update their register of interests – none were recorded.
Consider grants for dispensation – there were none.

- Public Question Time.** Covered under agenda item 5.

3. **Minutes** of the Annual Meeting of the Parish Council held on May 22rd 2018 were approved by all and signed by Chair as an accurate representation of each meeting.

4. **Welcome the new Clerk.** The Chairman welcomed the new Clerk and introduced her to all councillors. The clerk was appointed by the Parish Council and commenced employment on 3rd July 2018.

5. **Representatives of the Parochial Church Council attended to discuss the future of Oddingley Church.** The Oddingley PCC produced a comprehensive report outlining the challenges currently faced by them and the pressures they are faced with through decreasing numbers. The PCC explained that they needed to demonstrate to the Diocese that they had been looking out to the community to see whether they could perhaps expand what they deliver, perhaps through making alterations to their building or whether the church as a resource was still viable. The parish council discussed ways in which they could look at other churches who had faced similar challenges locally and maybe ask them for advice and also to look at promoting themselves through the Bowbrook News to see if they could reach out to a wider audience. The parish thanked the PCC for attending and the PCC have gone away to explore options discussed.

6. **Progress Reports**
 - a. **Noticeboards** – Chair advised that there are still 5 noticeboards to be installed, he will liaise with Cllr. Keel and Cllr. Jenkins offered to help them with their installation. **Action:** Chair to organise completion of boards installation. It was agreed that Saleway Noticeboard be replaced. Huddington Noticeboard to look into being replaced with oak board in keeping with the original board and its location. Cllr. Rowley to ascertain whether Section 106 monies could be used for this as part of the circular walk and that the noticeboard would act as an information point for the circular walk.

- b. **Blockage at the bottom of Stoney Lane-** Cllr. Miller reported that he had not yet managed to have a meeting with the EA. Cllr. Rendle asked that he be invited to the meeting when arranged.
 - c. **Footbridge between Church and Manor** – Cllr. Rowley reported that a permanent solution had now been agreed.
 - d. **Harrow Lane Development** – Cllr. Knight/Cllr. Rendle reported that there had been no further developments.
7. **Parish Council Reports and items for future agenda.** All items covered within the agenda items
8. **District and County Councillors' Report:**
Cllr Rowley- WDC 5th July Seminar: New Homes Bonus Scheme, where there is still over 1 million pounds available for parish and town councils to apply for.
 A Community Legacy Grant scheme with 3 million pounds available for “innovative and ambitious capital project that creates a lasting community legacy”.
 Cllr Rowley also reported on the new West Mercia Police “Capture a Driving Offence” initiative. Community Speed Watch Scheme where parishes are forming a community partnership aimed at reducing speeding within their communities. Run by volunteers where evidence will result in the police writing to offenders as a deterrent.
- Cllr. Miller- Himbleton First School** – Cllr. Miller advised that K. Hemstock recommends double yellow lines be installed to stop parking issues. Cllr. Miller believes that a single yellow line will suffice. Chair asked Cllr. Miller to write to the Head Teacher and Chair of Governors to advise them of this outcome.
9. **Parish Lengthsman** – Clerk advised that the new Scheme Agreement is now signed and returned to WCC. Also, Clerk is waiting for the date of the course which the Lengthsman needs to attend. In the interim the Clerk has arranged for the Lengthsman from Pinvin Parish to cover any necessary works until our Lengthsman can undertake the work. *Action: Councillors were asked to formulate a list of tasks using the tasks listed on the Lengthsman eligible work sheet and forward their lists to the Clerk/copy to Chair. Clerk to compile a list of work for the Lengthsman.*
10. **Correspondence-** None received.
11. **Land Purchase-** Previous clerk had prepared a letter to be sent to the current landowners. This has not been sent to date. New Clerk to find the letter, discuss this with the Chair and then send the letter to the landowner. Letter to be shared with all Councillors prior to sending.
12. **S106 Monies-** Cllr. Rowley had spoken to Wychavon DC Re the Nature Reserve at Trench Wood and received a favourable response. Cllr. Rowley to obtain more details and costs and also to ascertain whether the wooden noticeboard at Huddington as part of the Circular Walk would be eligible for the S106 monies.
13. **Grafton Society Funds** – Cllr. Boaz not in attendance to give an update.
14. **Pollution in Ford Lane and Flood Alleviation-** Regarding sewage discharge in Ford Lane Himbleton. The old overgrown lane that leads to the fort that used to be the river crossing before the bridge was built in the village. WCC suspended drainage works last month because of this pollution which needs addressing. Cllr. Miller reported that the drain concerned is not a WCC drain. The Environment Agency are working with Regulatory Services to address this problem.
15. **Crime Report** – report had been requested 15/7/18 but none received.
16. **Planning** - To consider/review planning applications since last meeting.

- a. Application - 18/01219/HP - 2 Green Lane, Hadzor.
Extension to side elevation above single storey previous extension/garage. Loft conversion with rear dormer to existing roof space and to new loft space. **No Objection.**
- b. Application – 18/00982/FUL - Fir Tree Inn, Trench Lane
Demolition of part of Public House and Restaurant. Install flood defences and erection of two small dwellings.
- c. Application - 18/00894/FUL Himbleton Views Neight Hill, Himbleton,. Replacement barn - no change of use (retrospective)**No Objection.**
- d. Application - 18/01121/HP - Three Wells, Hadzor Lane, Hadzor
Erection of a 3 no. bay oak-framed garage on site of existing garage and adjacent shed to include use of 1st floor for ancillary habitable accommodation as approved under W/13/00084/PP without compliance with condition 2 to allow use of the first floor as a holiday let. **No Objection.**
- e. Application - 17/01155/LB Associated Ref:17/01154/FUL
Pak Mecca Meats Ltd Proposal: Restoration and Reinstatement of Lantern and Conversion of Dovecote and attached Cow House and Associated Barns to 4 Dwellings with Demolition of Ancillary Prefabricated Buildings and the Erection of Detached Carports. Location: New Court Farm House, Hadzor Lane, Hadzor, Droitwich Spa, WR9 7DR. AMENDMENT application revised to remove barn 4 with barn 2 now proposed as ancillary accommodation to barn 1. **-Still pending- No Objection.**

17 The Clerk proposed the following payments:

Salary & expenses	£ 39.56
Clerk cover after end of notice & expenses	£ 122.85
ICO – additional £5.00 for registration	£ 5.00

Cllr. Clamp Proposed they be approved; Cllr. Rothero Seconded. All in favour.

18 Clerk Urgent Decisions – The Clerk reported that the bank account needs amending with contact address details changing. This is now in hand. The Clerk also proposed that the parish council move to get internet banking. In order to achieve this it would be necessary for the Clerk to become a signatory to make the application and manage the internet banking. It was also proposed that an additional signatory be nominated to ensure there are always enough signatories at parish council meetings.

Cllr. Clamp Proposed that Cllr. Knight and the Clerk become signatories to the bank accounts and that the council moves to obtain internet banking.; Cllr. Rothero Seconded. All in favour.

Date of next meeting: at 7:30pm on 26th September 2018 at Himbleton Parish Hall.

The meeting closed at 9.42 pm.

Signed Date

Chairman