

SALEWAY PARISH COUNCIL

Clerk: Carole Hirst, 1A Church Walk, Areley Kings, Stourport on Severn, Worcestershire DY13 0AL

Minutes Saleway Parish Council

Held at Himbleton Parish Hall
On Sept 26th 2018, at 7:30pm

Present: Cllrs. Rendle (Chair), Boaz, Jenkins, Rothero, Keel, Clamp, Knight.

In Attendance: Clerk, District Cllr. Rowley, County Cllr. Miller, P.C. Carter
6 members of public

1. **Apologies for absence:** None received.
2. **Declarations of Interest:** Register of Interests: Councillors were reminded of the need to update their register of interests – Cllr. Rendle declared a non-pecuniary interest in item 15 on the agenda.

Consider grants for dispensation – None received.

Public Question Time. See notes appended.

3. **Minutes** of the Ordinary Parish Council Meeting held on July 18th 2018 were approved by all and signed by the Chair as an accurate representation of each meeting.
4. **Progress Reports**
 - a. **Noticeboards** – Cllr. Rendle advised that there are still 5 noticeboards to be installed, it was noted that due to work pressures it had not been possible to arrange for the noticeboards to be installed. It was discussed that someone should be paid to install the boards to ensure this happens soon. **Action:** *Chairman to organise for someone to install the boards.*
 - b. **Blockage at the bottom of Stoney Lane-** Cllr. Miller reported that he had not yet managed to have a meeting with the Environment Agency. Cllr. Rendle asked if he could be invited to the meeting when arranged which Cllr. Miller thought would possibly be the first or third week in October.
 - c. **Footbridge between Church and Manor** – Cllr. Rowley reported that this work was now completed although some concerns were raised by Cllr. Knight that this may not be a permanent solution.
 - d. **Harrow Lane Development** – Cllr. Knight/Cllr. Rendle reported that this had now been approved by planning. Cllr Knight and Cllr Rowley agreed to discuss outside the meeting ways to ensure that the correct process is followed by the developer to ensure compliance with the conditions of the planning approval.
5. **Parish Council Reports and items for future agenda.** – Item for the next agenda-The crossroads Chapman Cross/Sale Green and the dangers of the junction.

6. District and County Councillors' Report:

District Cllr Rowley- WDC workshops – Supporting Communities. A variety of workshops are being organised in the forthcoming months. Details available at

<https://www.wychavon.gov.uk/supporting-communities-workshops>

South Worcestershire Development Plan Review – Briefing session for Parish and Town Councils Tuesday 6th November 2018, Council Chamber, County Hall arrival 5pm for 5.30pm commencement. Cllrs. Jenkins and Knight agreed to attend to represent the parish Council. *Action: Clerk to notify WDC that they will be attending.*

County Cllr. Miller- WCC cannot disguise the fact that the county's finances are very tight and we will be under pressure to make savings for some years. This is never a popular matter with residents but I hope we all appreciate that we need to balance the books.

The finances are not helped by the increasing demands for Children's Services and Adult Social Care. These are areas where they have statutory obligations and the demand for their services is increasing with around 860 young children currently funded through Children's Services. At the July Cabinet, they brought forward plans for a wholly owned company to run their children's services, which are improving swiftly, but still under an Ofsted judgement of being inadequate.

Himbleton First School – Cllr. Miller advised that yellow lines be installed to stop parking issues. Cllr. Miller believes that a single yellow line will suffice. Cllr. Miller to contact the school to advise that as the situation/problem still remain then a single line on the road will be implemented.

- 7. Parish Lengthsman** –Clerk is waiting for the date of the training course which the Lengthsman needs to attend before he can commence work. Cllr. Miller advised that the revised list of tasks issued by the Lengthsman Scheme would be very useful to all parish Councils. Once we have the VAS signs it is envisaged that the Lengthsman would manage the VAS speed signage during our 3 months shared use.

8. Correspondence-

- Received 20/07/18- Extension: South Worcestershire Local Authorities Housing Study 2018-The consultation will close on Friday 27th July. **Noted.**
- Email 8/8/18 resident of Sale Green enquiring re Sale Green- Phone Box Conversion- Would the parish council be prepared to fund the on-going electricity supply needed for the defibrillator? Advised approx. £25 per annum. Would the parish council be able to contribute to the costs of the project in some way? would the parish council be able to assist with on-going costs after installation? Has the parish council had experience of this type of project in the past and do you have any contacts /information/ links with other organisations that might be able to assist? The residents of Sale Green village have come together to form the HEART society. They have already raised around £1,000 in donations from residents and are hoping to get started on refurbishment work on the old phone box just as soon as they can get the go ahead from Saleway parish council. They're about £1500 short of their overall budget and are seeking financial support. They aim to run various fund raising activities through the autumn as well. **Councillors noted this request and spoke to County Cllr. Miller who is going to check his WCC budget and hopefully contribute £500 if available to the project. Saleway Parish Council would also look to support the project to £500 subject to Cllr. Miller's funding confirmation.**

Email 01/09/18 resident asks the Parish Council if they have considered purchasing Smartwater for the parish residents as a neighbouring parish has just done. **Councillors noted this request but felt it was not something they could support at this time.**

- 9. S106 Monies-** Cllr. Rowley discussed various options for use of the Section 106 funding including Interpretation Panels, Heritage Signs, Seat, Notice Board etc. A resident of Sale Green at the

meeting mentioned that Sale Green would also be interested in being included in this funding package for a Notice Board and a bench although it was confirmed that a new notice board had been purchased for Sale Green but was as yet not installed. Cllr. Rowley to update the parish when firm proposals were available.

10. **Grafton Society Funds** – Cllr. Boaz has been organising for the signing of the necessary documentation to wind up the society funds and it is hopeful that once this is complete that the funds can be divided up between the three parish councils.
11. **Pollution in Ford Lane and Flood Alleviation-** Regarding sewage discharge from properties in Ford Lane Himbleton. County Cllr. Miller informed the parish council that the relevant residents had been formally informed what steps they had to take to resolve the issue; he thought this was giving them an instruction that they had to install a bio disk or equivalent to deal with their foul waste.
12. **Crime Report – PC Carter reported:**
The following incidents have occurred:
 - **19/7 – Hadzor. Theft:** Between 3:20-5pm person(s) unknown have approached a secure shed forcing entry and removed a chainsaw. Attempts were made on a second shed at the location, however entry was unsuccessful.
 - **31/7-1/8 – Sale Green. Attempt Theft:** Between times person(s) unknown have approached a diesel storage tank and attempted to take the diesel from within.
 - **31/7-1/8 – Sale Green. Attempt Theft:** Between times person(s) unknown have approached a tractor on site and attempted to take the diesel from the tractor engine by cutting pipes and causing significant damage whilst doing this.
 - **18/8 – 20/8 - Himbleton. Theft:** Between dates person(s) unknown have used unknown means/instrument to remove the padlock securing concrete garage and various tools and a lawn mower have been stolen from within.
 - **21/8 – 23/8 – Himbleton Cricket Club. Burglary (non-dwelling):** Between dates person(s) unknown have entered the club house and tipped over a number of barrels of beer, and removed a large amount of various bottles of alcohol
 - **13/9 – Dunhampstead, Droitwich. Burglary:** In the early hours of the morning person(s) unknown have approached the property and gained entry. On doing so have taken keys to a Mini Cooper (later recovered) and about £150 cash.
 - **16/9 – Hanbury Wharf. Firearms:** At approx. 7:30pm victims were at home aboard their narrow boats. They have both heard gunshots, but as this is a rural location and they have experienced these type of noises on a regular basis they have thought nothing of it. Both victims have then heard what they describe as "bullets" hitting their boats. One has called the Police at this stage being quite fearful. After the boats have been hit the gunshots can still be heard, the gunshots have continued as Police arrived at the scene. Firearms officers have attended the location and located a vehicle containing five men. During a search officers have recovered 3 shotguns and casings. All five men have been arrested for Firearms offences.
 - **20/9 – 22/9 - Huddington Court Estate. Theft:** Between the hours stated on 20th Sept 2018 and 22nd Sept 2018. IP has had 8 King and Menola Pheasant feeders stolen. Victim believes this could be link to an a poaching incident he reported around 1800hrs on 19th Sept 2018.
 - **24/9 – Saleway. Burglary:** Unknown offenders have rammed the gate to the property in order to force entry to the grounds. CCTV cameras have been damaged. Offenders have then smashed

window to get into the house itself. Following this they have gone to the safe upstairs and thrown it down the staircase and removed it from the property. The safe contained keys from several high value vehicles, and jewellery however none of the vehicles have been taken.

13. Planning – The following planning applications/decisions were received since last meeting.

- **Application - 17/01155/LB Associated Ref:17/01154/FUL-** Pak Mecca Meats Ltd- Restoration and Reinstatement of Lantern and Conversion of Dovecote and attached Cow House and Associated Barns to 4 Dwellings with Demolition of Ancillary Prefabricated Buildings and the Erection of Detached Carports. Location: New Court Farm House, Hadzor Lane, Hadzor, Droitwich Spa, WR9 7DR- **AMENDMENT** application revised to remove barn 4 with barn 2 now proposed as ancillary accommodation to barn 1. - **Still pending**
- **17/01434/FUL-** 7 No. new dwellings with new access points- Land north of Harrow Lane, Himbleton- **Approved**
- **18/00982/FUL:** Fir Tree Inn, Trench Lane, Oddingley, WR9 7JX – Demolition of part of public house & restaurant, installation of flood defences and erection of two semi-detached dwellings - Parish Council has commented on this application (rejecting the application on the grounds that it is outside the scope for permitted development). **Application still pending.** *Action: Cllr. Rowley to check whether the roof has been raised sufficiently with works carried out on first planning approval where works have commenced.*
- **18/01559/FUL-** Tudor Court, Saleway, Himbleton, Droitwich Spa, WR9 7JY- Erection of agricultural implement store (as approved under W/06/00289/PN) without compliance with condition 6 to enable small distillery to be incorporated into part of the building (Class B2). **Approved.**
- **18/00975/HP-** School House, Trench Lane, Oddingley, Droitwich Spa, WR9 7NB- Two storey rear extension and one and a half storey side extension- **Approved.**
- **18/00894/FUL-** Himbleton Views Neight Hill, Himbleton, Droitwich Spa, WR9 7LE- Replacement barn - no change of use (retrospective) **Approved.**
- **18/01121/HP-** Three Wells, Hadzor Lane, Hadzor, Droitwich Spa, WR9 7DR- Erection of a 3 no. bay oak-framed garage on site of existing garage and adjacent shed to include use of 1st floor for ancillary habitable accommodation as approved under W/13/00084/PP without compliance with condition 2 to allow use of the first floor as a holiday let- **Refusal** – *(The development lies outside the defined development boundary and is restricted to development that complies with policy SWDP 2C) . The change of use of the first floor of the garage from ancillary accommodation to holiday let is not in accordance with SWDP 35 part B of the South Worcestershire Development Plan)*
- **18/01673/HP** Associated Ref:18/01674/LB- The Old Manor, Hadzor Lane, Hadzor, Droitwich Spa, WR9 7DR- Stripping off the east facing main roof and insulating refelting and replacing clay roof tiles. Repairing and repointing weathered chimney and fitting lead flashing to chimney roofline joints. Replacing rainwear with cast aluminium fittings- **Approved.**
- **18/01219/HP-** 2 Green Lane, Hadzor, Droitwich Spa, WR9 7DP- Proposed extension to side elevation, above existing single storey previous extension/garage. Loft conversion with rear dormer to existing roof space and to new loft space. **Approved.**

14. Land Purchase- A letter prepared by the previous clerk was distributed with a site plan to all Councillors prior to the meeting. Cllr. Miller advised that the Environment Agency had an interest in

the land and how this should be used. Discussions took place on how this could be taken forward and it was decided that Cllr. Rowley ask Liz Etheridge to look at this project with Cllrs. Rowley, Knight and Boaz if they are available to attend a meeting. The community would be consulted on what they would like to see happen to the land. It was therefore agreed that until this has all taken place that any proposals be put on hold.

15. a) The Clerk proposed the following payments:

Clerk Salary	£ 568.38
Clerk Expenses July to Sept 26 th	£ 218.62
HMRC	£ 143.37
Wychavon District Council(Litter Bin Cleanse)	£ 89.10
Himbleton Parish Hall May, July, Sep	£ 45.00
TOTAL	£1,064.47

Cllr. Knight Proposed they be approved; Cllr. Rendle Seconded. All in favour.

b) Receipts – VAT 2017/18 received £ 1074.47 and also interest not previously recorded in the minutes and accounts of £0.63 and £0.65- TOTAL RECEIPTS SINCE LAST MEETING £1075.75

c) **Update on PKF Littlejohn annual audit submission and conclusion of PKF Audit.**
Saleway Parish Council Annual Governance was now concluded for 2017/18

d) **Update on Bank changes of organisation address and signatories with a view to going onto electronic banking.** The parish council bank account details were now changed and it was proposed that two additional signatories be added to the account. Cllr. Knight and the Clerk, Carole Hirst were nominated as additional signatories to give cover in the absence of existing signatories and to allow the set up of on-line banking. Cllr. Rendle Proposed the above be approved, Seconded by Cllr. Boaz. All in favour.

e) **Bank Reconciliation.** The Clerk prepared a bank reconciliation for Cllr. Knight and evidence of payments. Cllr. Knight confirmed that the accounts were accurate and reconciled.

Date of next meeting: at **7:30pm** on 28th November 2018 at Himbleton Parish Hall.

The meeting closed at 10 pm.

Signed
Chairman

Date

Appendix – Public Question Time.

- Public Phone Box at Sale Green to convert for use of Defibrillator (see agenda item 8 Correspondence- 2nd piece of correspondence)
- A member of the public raised concerns over community defibrillator training for the newly installed defibrillator in Himbleton. *Action: Clerk to look into defibrillator training and report back.*
- A member of the public discussed the land adjacent to Bowbrook. The residents of the parish should have a say in how the land is used. (See item 14 on the agenda “Land Purchase”) These concerns were addressed under item 14.

- A member of the public raised concerns over travellers residing at Maybridge. Various options for land management were discussed along with discussions with the Police in attendance. PC. Carter agreed to follow up concerns following these discussions.
- A member of the public raised concerns over speeding issues at the 30mph section of Littlebrook and Harrow Lane. PC Carter offered to follow this up. *Action: Clerk to contact the Tibberton Clerk to ascertain when the VAS signage would be available to Saleway parish.*