

SALEWAY PARISH COUNCIL

**Clerk: Carole Hirst, 1A Church Walk, Areley Kings, Stourport on Severn, Worcestershire
DY13 0AL**

Minutes

Saleway Parish Council

Held at Himbleton Parish Hall

On November 13th2019, at 7:30pm

Present: Cllr's Rendle (Chair), Clamp, Rothero, Jenkins. Boaz.

In Attendance: Clerk, WCC County Councillor Miller and District Councillor Rowley. 8 members of public.

- 1. Apologies for absence: Cllrs. Knight and Keel.**
- 2. Declarations of Interest:** Register of Interests: Councillors were reminded of the need to update their register of interests. **None received.**

Consider grants for dispensation – None received.

Public Question Time. See notes appended.

- 3. Minutes** of the Ordinary Parish Council Meeting held on September 11th2019 were Proposed as a true record by Cllr. Rothero and Seconded by Cllr. Boaz. They were approved by all and signed by the Chair as an accurate record of the meeting.
- 4. Matters Arising from the Minutes of the September 11th 2019**
 - Hadzor Grit Bin - Confirmation now received from WCC that they are replacing the grit bin with a yellow WCC grit bin in a new location. The Lengthsman was asked if he had received the grit and the new Grit Bin. This has not yet been delivered. Clerk to chase WCC Grit bins.
 - Wheelie Bin Stickers: *Cllr. Knight not present and therefore no update received.*
 - Re stop sign at Shafland Cross. The Clerk contacted Cllr. Miller to ask him to ascertain whether the Parish Council can obtain an extension pole to the existing stop sign to make it visible and to ask Cllr. Miller to explore whether a "Give Way in 100 Yards" sign can be erected. Cllr. Miller reported that he had pursued this and was hopeful that there would be 2 stop signs, one appearing before the junction. He also reported that road markings had been requested. Cllr. Miller to obtain and update and copy in the Clerk.
 - Obstruction opposite Himbleton School- Cllr. Boaz commented that it was WCC Highways responsibility to get the cage removed. Cllr. Miller agreed to go back to WCC Highways to get this resolved.
 - The Clerk ordered a tonne of grit to be delivered to the Lengthsman's house who would then do a check of all grit bins and refill as required.
 - S106 Monies Huddington Noticeboard- WDC have now approved this at the Localism Panel in readiness for the Executive meeting which is the rubber stamp and is expected to be just a formality. The Parish Council should receive written confirmation of approval next week.

5. Correspondence.

- **15th September** – Request for litter bins at Dunhampstead. Cllr. Rothero updated the Parish Council that Cllr. Miller had agreed to give a grant of £500. This would cover the cost of the Litter Bin, administration and installation. A label will be put on the litterbin to say dog waste can be put in the bin. Cllr. Rothero to look into this further.
- **WCC 16th Sept** – Temporary Road Closure Church Lane Oddingley- from its junction with C2076 Newland Road to Plough Lane to its junction with C2158 Netherwood Lane. Water Leak/Burst Main from 16th September for 5 days although it is anticipated completion within 3 days.
- **WCC 21st Oct** – Trench Lane, Huddington, Emergency road closure - from its junction with U42212 Skergens Lane to its junction with C2156 Captains Lane – Water leak/burst main- Maximum 5 days from 21st October 2019.
- **24/10/19-** West Mercia Police- West Mercia PCC's Rural Crime Strategy Consultation- **Noted.**
- **29/10/19-** Barry Barnes WCC- Flooding issues update. **Noted.**
- **4/11/19- WCC-** Launch Event Worcestershire Community Rail Partnership - 10.30am Friday 8 Nov 19. **Noted.**
- **4/11/19-** SWDP- Consultation timetable for Preferred Options Consultations-The consultation runs from 9am on 4th November 2019 to 5pm on Monday 16th December 2019. Venues listed for consultation if required. **Noted.**

6. S106 Monies – Huddington S106

In July Cllr. Rowley reported that Wychavon District Council holds £6,078 from the development at Huddington Hill Farm (planning ref W/07/00506). Heather Peachey had informed Cllr. Rowley and Cllr. Boaz that the 106 funding was actually paid by the residents then living in the Huddington Hill Farm Development and not by the Developers themselves. Ms Peachey said that if evidence could be provided to support that the residents on this development were happy for the residual 106 funding be used for the Huddington Information Board then Ms Peachey would remove her objection to this. Cllr. Rowley drafted a letter to obtain consent from the residents to use the S106 funding which was submitted to the 4th November meeting and approved by the Localism Panel. It will be ratified at the Executive Board next week. This will now mean that Huddington Noticeboard and Trench Wood can now be completed. The Clerk is awaiting quotes from Worcestershire Wildlife Trust so that purchase orders can be placed. Cllr. Boaz agreed to chase these up.

7. Update from West Mercia Police –Mike Simpson came to speak to the Parish Council about his role as Rural and Business Crimes Officer. He gave contact to the Clerk and offered to chase up the local PCSO to get them to report to bi-monthly meetings. His remit is to look at wildlife crime, farms, crime prevention.

8. New Homes Bonus.

Cllr. Knight submitted apologies to the meeting and the update would be submitted to the January meeting.

9. Planning – The following planning applications/decisions were received since last meeting.

- **19/01776/FUL-** Land North of Harrow Lane, Himbleton- Proposal for 7 No. new dwellings with new access points. Variation of condition 2 of planning permission 19/01514/FUL to amend house type (plot 4)- **APPROVED 27th Sept.**
- **19/000039/CM-** Land at Station House, Off-B4090 (Saltway), Nth of Station Rd, Saltway, Hanbury- Temporary permission (5 years) for a proposed materials recovery plant to

process road sweepings & highway drainage clearance materials- **CONSULTATION to 13 Nov. In Hanbury Parish – The Parish Council decided not to comment.**

- **19/01507/FUL-** Greenacres, Hanbury Road, Droitwich Spa, WR9 7DX- Proposal for 9 dwellings and associated community areas- **REFUSED – 29/10/19.**
- **19/02060/HP-** 5 Trench Lane, Oddingley, WR9 7NB- Demolition of garage, extensions and alterations to property, including the addition of garden stores- **Approved.**
- **19/01837/HP-** Briar Croft, Netherwood Lane, Crowle, WR7 4AF- Proposed two storey extension to side and single storey extension to the rear of existing dwelling incorporating wood burning flue and alterations to front porch. **APPROVED.**

10. To consider the Council’s response to the SWDP consultation 4/11/19 – 16/11/19.

Notes: The documents are available at Wychavon District Council’s website for the Council meeting on 23/11/19, Item 10 ([Wychavon District Council](#)). Attached are the Preferred Options Document and The Cat 2 villages proposed sites. An Email from Cllr. Rowley was circulated prior to the meeting detailing the proposed new development. Cllr. Rowley discussed the proposed site as part of the SWDP Proposed Sites Consultation and how this changed the previous Development Boundary. A list of All sites was circulated prior to the meeting. The site in Himbleton SWDP NEW 52 listed as Land Adjacent to and West of Galton Arms has an indicative Housing figure of 10 on a 0.45 hectare site. Cllr. Rowley explained that it was felt that this site was close to the centre of the village and that it neatly filled in the gap in that area. She encouraged the Parish Council to feedback their comments to the SWDP for the cut off date. It was decided to circulate emails between Councillors on their views of the SWDP for Cllr. Knight to collate a response to be submitted on behalf of the Parish Council.

11. a) The Clerk proposed the following payments:

| | | £ |
|-------------------------|---|-------------------|
| Payments 2019.20 | | |
| C Hirst | Clerk Salary Oct, Nov, 2019 | £ 389.00 |
| HMRC | Oct, Nov CLERK | £ 97.20 |
| C Hirst | Clerk expenses | £ 101.60 |
| Wychavon DC | Dog Bin annual cleanse and empty | £ 89.10 |
| Wyre Piddle PC | Shared Ink costs magenta | £ 10.82 |
| R Warner | Lengthsman Sept | £ 240.00 |
| R Warner | Lengthsman Oct | £ 240.00 |
| Total payments | | £ 1,167.72 |

Cllr. Boaz Proposed the payments be approved; Cllr. Clamp Seconded. All in favour.

- b) **Receipts** – WCC Lengthsman reimbursement- £666.00, £1.85 HSBC Interest 6/9/19.
- c) **Bank Reconciliation.** The Clerk prepared a bank reconciliation on 30 October for Cllr. Knight and evidence of payments. Cllr. Knight confirmed that the accounts were accurate and reconciled. Cash at the Bank on October 30th was noted as £11,075.15 **NOTED.**
- d) **2020-21 Budget and Precept setting.** (Circulated with budget report by Cllr. A Knight prior to the meeting). The Clerk prepared a revised budget for 2019/20 and a proposed budget for 2020/21 and met with Cllr. Knight to discuss the proposed Precept for 2020/21. A budget paper was prepared and circulated to Councillors for consideration. The proposal was to increase the Precept from £4602 2019/20 to £7110 for 2020/21. This represents an increase of approximately 55%. A detailed paper was prepared outlining the reasons for this increase. Cllr. Rendle Proposed that this be approved and Cllr. Boaz Seconded. All in favour.
- e) **Update for on-line banking.** The Parish Council now has two additional signatories for cheques with Cllr. Knight and the Clerk Carole Hirst as signatories. The Parish Council also now has online banking and intends to make all payments electronically with the Clerk being responsible for all transactions and Cllr. Knight having access to make all the necessary audit checks before each meeting. **Noted.**
- f) **To approve for the Clerk and the Lengthsman to be paid monthly (instead of bi-monthly through online banking).** Now that the Parish Council has online banking it was decided to pay the Lengthsman and Clerk on a monthly basis and report bi-monthly to the Parish Council meetings. Cllr. Rendle Proposed that the Clerk have delegated powers to pay the Lengthsman, the Clerk's Salary and HMRC payments monthly and report bi-monthly to the Parish Council. Seconded by Cllr. Boaz. All in favour.

12. **District, County Councillor and Parish Councillor Reports.**

Cllr Rothero. Raised the issue of the Himbleton Phone Box which has never managed to attract any volunteers to take it on as a project. She reported that weeds were becoming overgrown around it and that it was becoming unsightly. It was agreed that the weeds and brambles be cut back by the Lengthsman who was in attendance and agreed to take this on. She also reported that Oddingley Noticeboard is now being used by the local community. She further reported that Skergens Lane has 2 ash tree seedlings that need cutting back where they were impacting on visibility on the road. Cllr. Rendle asked her to speak to the Lengthsman to organise for this to be undertaken.

Cllr. Boaz. Commented on the new drains installed on Huddington Lane and the way the work had been undertaken. Cllr. Boaz felt that this will just push the drainage problems further down. Cllr. Miller agreed to report this back to the drainage engineer team.

Cllr. Jenkins. Reported Fir Tree development causing flooding. **Noted.**

The new Development on the junction of Church Lane Himbleton that there was flooding which contained effluent.

He also commented that he hoped that the proposed site in the SWDP would consider a village green. Cllr. Rendle commented that these views would be picked up as part of the SWDP response.

Cllr. Miller. Reported that a speed assessment had been undertaken on Black Pit Lane, Himbleton and he is now awaiting the results.

13. Any Other Business. None

Date of next Parish Council meeting: January 8th 2020 at Himbleton Parish Hall

The meeting closed at 9.05pm.

Signed Date
Chairman

Appendix – Public Question Time.

A member of the public commented that there does not appear to be any Category 3 sites listed in the SWDP Proposed Sites. He further commented that he felt that Shops, Pubs, Village Halls may all be converted to housing. Cllr. Rowley was asked why Himbleton was a Category 2 village. She reported that the Category requirements had been changed under this review which was within their rights and that as Himbleton has a bus service, a church, a pub and a village hall then this put them as Category 2.

Cllr. Jenkins reported that as part on the meeting at WDC that Parish Council's Neighbourhood Development Plans would be ignored which they were informed of at the consultation evening. Cllr. Rowley commented that this was not her understanding and that she would get clarity on this issue.

A member of the public also commented that there had been 8 planning applications for 4 houses and that there seemed to be a lack of attention to detail. He asked why the Parish Council does not comment on all applications and Cllr. Rendle commented that the Parish Council comment on applications where it is felt we need to influence the application. Councillors all respond to the Clerk who collates responses and places a joint response to the Planning Portal.

A local Resident of Himbleton commented that now Harrow Lane development has now started have the drainage problems all been resolved. Cllr. Miller said that each development should have measures in place to ensure there are no drainage issues.