

# SALEWAY PARISH COUNCIL

Vice Chairman and Acting Clerk to the Council: Andy Knight, Orchard Cottage, Harrow Lane,  
Himbleton, Droitwich, Worcestershire. WR9 7LQ  
[salewayclerk@hotmail.com](mailto:salewayclerk@hotmail.com)  
Tel. 07788 340610

## Minutes

### Saleway Parish Council

#### Held in Saleway

**On September 16<sup>th</sup> 2020, at 7:00pm**

**Parish Councillors Present:** Cllr's Rendle (Chair), Clamp, Rothero, Jenkins, Boaz, Keel and Knight

**County Councillor Present:** Cllr Miller

**1. Apologies:** District Councillor Rowley

**2. Public & Press Attendance:** Due to Covid-19 restrictions the Public and Press were not able to attend the meeting without making prior arrangement with the Acting Clerk. This was to ensure they could be fully briefed on the measures that had been put in place to ensure the meeting could be held in a safe manner for all attendees. The option was also available for the Public & Press to present written questions and statements for the Council to consider and respond. There were no requests for attendance made nor no written questions of statements submitted.

**3. Declarations of Interest:**

Register of Interests: Councillors were reminded of the need to update their register of Interests. **None received.**

**4. Minutes:** of the Ordinary Parish Council Meeting held on July 1<sup>st</sup> 2020 were Proposed as a true record by Cllr. Rendle and Seconded by Cllr. Clamp. They were approved by all and signed by the Chair as an accurate record of the meeting.

**5. Public Questions and Statements:**

A resident of Hadzor raised a serious of issues in writing to the Council (dated 15<sup>th</sup> September 2020) for the Council to consider and respond.

The issues were primarily addressed at Cllr Tony Miller in his capacity as County Councillor for the area.

Issues Raised:

- (a) Ongoing Roadworks at the Copcut.
- (b) Traffic Lights opposite Bull Inn, Fernhill Heath
- (c) Droitwich Rugby Club, Ska Reggae and Mod Festival held August Bank Holiday

Cllr Miller confirmed he has called the resident directly and given a full verbal response on all their issues. Cllr Miller assuring the resident that the County Council was doing all that what possible on issues (a) and (b) to ensure developers were being held to account for continued delays in completing these works. On Issue (c) Cllr Miller explained that Environmental Services were aware of the event and would be investigating any breaches and taking appropriate action on the organisers, specifically in terms of granting permission for similar events on that site in the future.

**6. Matters arising from the Minutes of the meeting of the 1<sup>st</sup> July 2020:**

- a) Hadzor Grit Bin – The Grit Bin has still not been installed. WCC had explained that flooding issues across the County had taken priority of resources. Cllr Knight declared he would chase WCC to ensure installation is done prior to winter.
- b) Wheelie Bin Stickers – Harrow Lane & Little Brook – A request for stickers



- including the "30" have been made. Cllr Knight to chase AA @ SRP.
- c) Huddington Noticeboard / s106 / Trench Wood WWT – Cllr Knight has chased both the "Parish Notice Board Company", in reference to the Huddington Notice/Information Board, and "Worcestershire Wildlife Trust" for the Trench Lane Information Board. Both have given Covid-19 as the reason for the delay in delivery/installation. Cllr Knight will continue to chase.
  - d) SWDP Response – Noted that the process is attempting to keep to the original timetable but that the subsequent consultation process is likely to be delayed. The Council was also made aware, Cllr Rowley's note, of the proposed changes in the planning process and were encouraged to either collectively or individually respond to the consultation on the proposed changes. In summary the changes would fast track development particularly when there are not neighbourhood development plans already in place.
  - e) Lengthsman Scheme – Cllr Miller confirmed that the scheme will cover the month of April when the County Council instructed that no Lengthsman work should be undertaken (due to Covid-19) but yet lengthsman should be paid their normal hours. Cllr Knight confirmed he would issue an invoice to the scheme to make the necessary claim (£240).
  - f) VAS – Harrow Lane & Littlebrook – The sign has been removed and is currently being held by Cllr Knight. The lengthsman to reposition the VAS in Littlebrook. The Council to reassess positioning after the Harrow Lane development is complete.
  - g) Community Infrastructure Levy Neighbourhood Fund – c£3.8k is available for Saleway Parish. Cllr Miller advised that the recommending committee are looking for significant projects that make a noticeable impact on the community.

#### **7. Matters arising since previous Council Meeting**

- a) Shaftlands Cross Bench – Cllr Knight explained that a request had been made to position a small plaque on the bench in memory of a Worcestershire resident who used to enjoy sitting at the bench whilst on cycle trips. The Council agreed that they would grant permission but would ask for a donation to contribute towards a litter bin to be located by the bench. Cllr Knight to progress the matter.
- b) Road Traffic Markings Neight Hill – All agreed the current solution is not ideal and that some of the workmanship was sub-standard. Cllr Miller explained that all that could be done is to monitor the situation and based on the impact propose improvements. To be followed up at the next meeting of the council.

#### **8. Update from West Mercia Police.**

Council updates are currently suspended due to other priorities.

#### **9. Vacancy Saleway Parish Clerk & RFO**

The vacancy still exists but an expression of interest has been received. Cllr Rendle to follow up with the individual and inform the council if any progress is made.

#### **10. Himbleton Village Hall Roof / New Homes Bonus:**

The project is complete and the surplus funds not claimed will be recycled into the allocation available to Saleway Parish Council to apply for new projects; noting there are time limitations on this.

#### **11. Flooding**

Although the root cutting last Winter gave some relief to the drain blockage issues there is a concern that there will be similar problems in the coming winter if either the exercise is not repeated in time, or the drain replaced in full.

Cllr Miller explained that Himbleton's flooding is still on the County Council's list of issues that require capital investment. However, TM advised that priorities elsewhere in the County are likely to mean that the required investment is unlikely to be made imminently.

#### **12. Live Planning Applications:**

Application	Site	Description	Staus
20/01058/FUL	Greenacres, Hanbury Road, Hadzor	Development 4 Live/Work Units	Pending Decision. Revised proposals
19/02666/HP	The Old Manor, Hadzor	Detached Oak framed office	Awaiting Decision
20/00690/FUL	Little Goosehill Wood	Stable Block	Awaiting Decision
19/02263/FUL	Fir Tree Inn, Oddingley	Demolition of part and creation two semi- detached houses.	Awaiting Decision
20/01730/FUL	Manor Farm, Hadzor	Change of use annexe to independent dwelling	Consultation – Response required 24/09/20

### 13. Finance.

- a. Cllr Knight circulated a full breakdown of Receipts and Expenditure for the period full year 1<sup>st</sup> July 2020 to 15<sup>th</sup> September 2020.
- b. Cllr Knight shared the Bank Reconciliation as at 31<sup>st</sup> August 2020.
- c. Cllr Knight explained that he was awaiting the completion of the Internal Audit which is likely to be in the next few days. After the Internal Auditor has completed their assessment Cllr Knight will be able to prepare the AGAR for the Council's approval and to make the Councils records available for public inspection. After this is done the AGAR will be submitted to the External Auditors (PKF Littlejohn) for their final sign off.

### 14. Annual Parish Meeting and Annual Council Meeting

- The Council Indicated it would be good if the Annual Council meeting could be held at the next meeting (18<sup>th</sup> November)

### 15. Cllr Miller (County), Cllr Rowley (District) & Parish Councillors to present Reports

In her absence Cllr Rowley had circulated an update on the measures Wychavon DC had put in place as a result of the Covid-19 situation.

### 16. Any Other Business

- Saleway Noticeboard – It was noted again that the noticeboard in Saleway is in a state of disrepair. The intention is to swap this out with the Green Aluminium noticeboard in Huddington as soon as the new Huddington noticeboard is installed (see 6 c above).

The date of the next meeting was confirmed as Wednesday 18<sup>th</sup> November 7:00pm.  
Location to be confirmed dependent on latest Covid-19 Advice and the availability of suitable venues.

Signed:

Steve Rendle – Chairman

